

Dear Parents,

Welcome back to school! My name is Jennifer Duffy, and I am really looking forward to working with you and your child. I will be sending home a newsletter to keep you informed as to what is happening in the classroom. You have the option of a paper copy or receiving it on my web-page. The web-page also contains information on classroom routines and activities. You can access the web-page through the school's web-site under staff web-pages.

Students will have daily homework in reading, math and spelling. It will be your child's responsibility to write down the homework assignments in the student planner. This planner should come back each day with a parent initialing it. Please feel free to write notes to me about concerns you may have in the planner; I check them daily.

Your child also received a green plastic folder purchased by the PTO to be used as a "Take Home Folder". This folder will come home each night along with the student planner.

For snack break, students can bring in their own healthy snack for our milk break at 9:15 a.m. We also have our specials in the morning and have recess before going to lunch, this may be different from second grade. The daily schedule is also on the web-site.

If you need to contact me, I can best be reached with email at jduffy@berlin.k12.wi.us or phone at the school. I will be sending home a survey to see how best you want to receive information. It is going to be a great year!

Thank you for your support,
Jennifer Duffy



